

RULES OF BLACKHEATH CRICKET CLUB

1. Name

The Club shall officially be called 'Blackheath (Surrey) Cricket Club', but for all general purposes shall be known as 'Blackheath Cricket Club' and shall be affiliated to the Club Cricket Conference, the Surrey Playing Fields Association and the Surrey Cricket Association. The headquarters of the Club shall be at The Pavilion, Blackheath, Guildford, GU4 8RB.

2. Club Purposes

The objectives of the Club are:

- a) To provide facilities for and to organise games of cricket for the benefit of the members and generally to encourage the playing of the game of cricket in Blackheath.
- b) To encourage young people of all abilities to play cricket at all levels.
- c) To maintain a pavilion and provide changing rooms and other facilities for the use of the members and of visiting teams, to provide and supply refreshments to the members and to organise social and other functions incidental to the playing of the game of cricket.

3. The Officers

The Executive Officers of the Club (all of whom shall be elected by the Club at the Annual General Meeting in each year) shall consist of the following (one individual may fill more than one position):

Chairman
Secretary
Treasurer
Welfare Officer
Fixtures Secretary
Colts Manager
Publicity Officer
Ground Manager
Pavilion Manager
Social Secretary
Membership Secretary
Colts Membership Secretary

In addition there shall be an honorary President who shall be elected for life subject to his or her subsequent retirement or removal by the members in General Meeting.

4. The Committee

(A) Role

- a) The management of the Club and the direction of policy shall be in the hands of a Committee, which shall have full powers to carry on its affairs, including the power to appoint sub-committees for special purposes. Seven clear days' written notice of any Committee Meeting shall be given to every Committee Member (unless waived). Four Committee Members present in person shall constitute a quorum at any Committee Meeting. All further formalities concerning the procedure of the Committee shall be decided by the Committee itself.
- b) The Chairman, Secretary, Treasurer and Welfare Officer shall be ex-officio members of the Committee. Each of the remaining Executive Officers shall, upon his or her election as an Executive Officer, be deemed to have been elected also as a member of the Committee, unless he or she has stated in advance of such election that he or she does not wish to be a Committee member. In addition, up to 4 other members may be elected at the Annual General Meeting, and the Committee may itself co-opt additional members, provided that the total number of Committee members at any one time may in no circumstances exceed 12.
- c) The Committee will have due regard to the law on disability discrimination and child protection.
- d) The Committee will ensure the Club adopts and supports the ECB Cricket Equity Policy and the ECB "Safe Hands Policy" for children and that all members and guests invited by members will adopt and follow the "Code of Conduct" and the "Code of Conduct for Junior Members" of the club.

(B) Property, etc

- a) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.
- b) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

- c) The Club may also in connection with the sports purposes of the Club:
- i. sell and supply food, drink and related sports clothing and equipment;
 - ii. employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - iii. pay for reasonable hospitality for visiting teams and guests;
 - iv. indemnify the Committee and members acting properly in the course of running the Club against any liability in the proper running of the Club (but only to the extent of its assets).

5. Membership

- a) The Membership of the Club shall consist of Playing Members, Junior Playing Members (playing members aged under 21 on the 31st August immediately preceding the relevant season who are not Colts), Colts (playing members eligible to play for one or more of the colts teams run by the club in the relevant season) and Non-Playing Members. Parents of colts shall have automatic membership as Non-Playing Members, but such automatic membership shall not confer any voting rights.
- b) Membership of the Club shall be open to anyone interested in cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to the available facilities is allowable on a non-discriminatory basis.
- c) The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- d) Membership may be refused, or removed (in accordance with item 11), only for good cause such as conduct or character likely to bring the Club or cricket into disrepute (save that colts membership may be refused if the relevant colts age group is already fully subscribed).

6. General Meetings

- a) All members may attend all General Meetings of the Club in person.
- b) Members of the Club over the age of 18 (other than colts' parents who are members only by virtue of having automatic Non-Playing Member status) shall be

entitled to vote at any General Meeting of the Club and each of them shall be entitled to one vote.

- c) Seven clear days' written notice at the least, and ideally twenty-one clear days, of any General Meeting shall be given to every Member specifying the day, place and hour of the Meeting and the general nature of the business to be transacted thereat. Five Members present in person shall constitute a quorum at any General Meeting.
- d) At every General Meeting of the Club the Chairman, or in his absence some other member of the Committee elected by the Members present, shall preside.
- e) Except as otherwise provided in these Rules every resolution shall be decided by a simple majority of the votes cast on a show of hands.
- f) Formalities in connection with General meetings (such as how to put down resolutions) shall be decided by the Committee and publicised to Club members in such manner as the Committee shall determine.
- g) For the purposes of Clause c) above (and for any other purpose), written notice shall be deemed to have been given to every Member if (1) sent by e-mail to each Member who has provided an e-mail address to the Club at that e-mail address and (2) posted on the club notice board at the pavilion.

7. Annual General Meetings

- a) At every Annual General Meeting of the Club the President, or in his absence the Chairman, or in his absence some other member of the Committee elected by the Members present, shall preside.
- b) An Annual General Meeting of the Club shall (unless circumstances unavoidably require otherwise) be held in November of each year on such date and at such place as the Committee shall determine to receive and adopt the Treasurer's Report and Accounts for the previous season, to receive the Secretary's report on the Club's activities since the previous AGM, to elect Officers and Members of the Committee and to transact any other business of the Club and that a 15 month period will not elapse without a General Meeting being held in any one year.
- c) The Members will appoint a suitable person to audit the accounts.
- d) The Members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

8. Extraordinary General Meetings

The Committee may convene an Extraordinary General Meeting at any time if it shall consider it necessary to do so. The Secretary shall, upon requisition in writing being made to him signed by not less than six members and specifying the purpose for which the requisition is made, convene an Extraordinary General Meeting of the Club. Such an EGM shall be held on not less than 14 or more than 21 days' notice at a place decided upon by the Committee or in default by the Chair.

9. Election of Officers and Members of the Committee

- a) Nominations for the Executive Officers of the Club shall be made annually prior to each Annual General Meeting and approved by the Club in General Meeting. If there is a vacancy for the office of President, nominations for that office shall be made at the same time as nominations for the Executive Officers.
- b) Any Member of the Club may nominate any other Member to serve on the Committee. Nominations for election must be submitted in writing to the Secretary before the Annual General Meeting at which the forthcoming election of Officers is to take place, provided that, in the case of a nomination submitted beforehand of a member who is not personally present thereat, the consent in writing of such member to his nomination shall either accompany the same or be produced at the Meeting as the case may be. All nominations shall be subject to the approval of the Club in General Meeting and if there are more candidates nominated than there are vacancies on the Committee the names of those to fill the vacancies shall be selected by ballot.
- c) Any Committee member may be re-elected or re-co-opted without limit.
- d) A Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting his/her case to the Committee with an appeal to the Club members, or is removed by Club members at a general meeting. The Committee shall fairly decide time limits and formalities for these steps.

10. Applications for Membership, Subscriptions and Guests

- a) Application for membership of the club (other than colts membership) shall be by completion of a membership application form sent to the Membership Secretary and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club. Applications for membership (other than colts membership) shall be accepted by the Membership Secretary unless the Membership Secretary considers that there are grounds on which the application

ought to be refused, in which case the application shall be referred to the Committee. In any such case, admission, or otherwise, shall be decided by a simple majority show of hands by the Committee members. Should there be no majority, the Chairman will exercise his right to decide.

- b) Application for colts membership shall be by completion of a membership application form sent to the Colts Membership Secretary and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club. Applications for colts membership shall be accepted by the Colts Membership Secretary unless the Colts Membership Secretary considers that there are grounds on which the application ought to be refused (including that any relevant colts age group is already fully subscribed), in which case the application shall be referred to Colts Manager. In any such case, admission, or otherwise, will be decided by the Colts Manager.
- c) Annual subscriptions, approved by members in General Meeting, shall be payable by all Members. The date by which annual subscriptions are payable, the amounts payable by different categories of Member, the rights conferred by membership (other than rights specifically conferred by these Rules) and the consequences of non-payment of subscriptions shall all be determined on the recommendation of the Committee by the Club in General Meeting.
- d) The Committee may from time to time elect for life or for any other period being not less than one year Vice-Presidents (but not more than eight at anyone time) who shall be Honorary members of the Club and entitled to all the benefits of membership but shall not be entitled as such to vote at meetings or serve as Officers or as members of the Committee.
- e) The following further provisions shall have effect:
 - i. *Bona Fide* members of visiting clubs, their officials and supporters may be served intoxicating liquor.
 - ii. Any Member of the Club may bring guests with reasonable frequency upon the Club premises (no more than 8 times a year), subject to any Bye-Laws and resolutions with regard thereto, but the Committee shall have power to refuse admission upon the Club premises of any visitor or person, not being a member of the Club, upon such grounds as it shall consider proper and shall have power to request such visitor or person to leave the Club premises and, if necessary, shall cause any visitor or person to be removed therefrom. The Committee may from time to time delegate its power under this rule to the person or persons appointed by the Committee to be in charge at that time of the Club premises. A guest shall not pay for any intoxicating liquor in or supplied by the Club.

- f) The Committee shall be entitled, if it shall be of the opinion that the interests of the Club so require, and subject to the constraints of Rule 5 (d), by letter, in which no explanation need be given, to invite a Member to resign from the Club within such time as it shall specify or to determine any membership. Any Member whose membership shall be determined under this rule shall *ipso facto* forfeit all right to or claim upon the Club or its property or funds.

11. Discipline and Appeals

- a) All complaints regarding the behaviour of members should be lodged in writing with the Secretary.
- b) The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 21 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.
- c) The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.
- d) There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non members of the club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

12. Match Fees

In addition to the annual subscription, every member playing in a Club match, whether at home or away, shall pay such further sum by way of match fee as shall, upon the recommendation of the Committee, be determined by the Club in General Meeting.

13. Bar

The Club premises shall be open on such days and at such times as the Committee shall consider necessary for the requirements of the Club.

Intoxicating liquor shall be supplied only to members and their guests, and only during such hours (subject to the provisions of the Licensing Act 1964 and of the Licensing (Amendment) Act 1989) as shall be authorised by the Committee and, until the Committee shall otherwise resolve, shall be supplied during the following hours:

Monday to Saturday	11 am to 3 pm. 4 pm to 11 pm
Sunday and Good Friday	12 pm to 3pm 6.30 pm to 10pm

No alcoholic liquor shall be served to or purchased for consumption by any person under the age of 18 years.

14. Trustees

The property of the Club shall be vested in Trustees. The Trustees shall be Members of the Club appointed by the Committee.

15. Alteration To The Rules

These rules may be added to, repealed or amended by resolution at any General Meeting provided that no such resolution shall be deemed to have been passed unless it be supported by at least three quarters of the members present and voting, but not (if relevant) so as to jeopardise the Club's status as a Community Amateur Sports Club as first provided for by the Finance Act 2002 and not in any event to alter its purposes or winding up provisions.

16. Winding up the Club

- a) The Members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- b) The Committee will then be responsible for the orderly winding up of the Club's affairs.
- c) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - i. to another Club with similar sports purposes which is a registered charity and/or

- ii. to another Club with similar sports purposes which is a registered CASC and/or
- iii. to the Club's governing body for use by them for related community sports.

17. Priority

Where there is any conflict between any of the above Rules (“key Rules”) and any other rule or rules the key Rule will take priority. Implementation of all the Rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002).

Adopted at a General Meeting held

at the Pavilion, Blackheath

on 27 November 2009

Signed

Name.....

Signature..... (Chairman)

Name

Signature..... (Secretary)